



*University of California*

## **Lawrence Livermore National Laboratory**

*Procurement & Materiel*

April 19, 2004

Company Name  
Attention: Representative Name  
Address  
City, State & Zip

Subject: **Request For Proposal Number B539724**  
**Proposal Due May 19, 2004**

The University of California, Lawrence Livermore National Laboratory (hereinafter called "University") requests a proposal for an Open Source Parallel Performance Measurement Package in accordance with this Request For Proposal (RFP) and the enclosed sample Subcontract. Proposals shall be valid for at least 60 days after the due date.

The University Procurement Representative is Brandt Esser and may be reached by telephone at (925) 423-1518, by fax at (925) 423-8019 or by e-mail at [esser3@llnl.gov](mailto:esser3@llnl.gov).

The University of California manages the Lawrence Livermore National Laboratory and conducts Laboratory business under Laboratory Procurement Policies and Procedures consistent with the Prime Contract between the University and the United States Government, represented by the Department of Energy National Nuclear Security Administration (hereinafter called "DOE/NNSA").

### **FUNDING AVAILABILITY**

Funding to perform all of the work described in the sample Subcontract is not currently available. The University anticipates that funding for all of the work will become available in a manner that will allow the successful Offeror to perform continuously until completion of the work. It is anticipated that the initial funding amount will be \$500,000.

### **NAICS CODE AND SIZE STANDARD**

The North American Industry Classification System (NAICS) Code for this acquisition is **541511, Custom Computer Programming Services**. The corresponding small business size standard for this acquisition is annual receipts of \$21 Million or less.

The Offeror shall base its Small Business Program Representations in the attached Representations and Certifications form on this small business size standard. Annual receipts are to be based on the average annual gross revenue for the past three fiscal years. Refer to Subpart 19.1 - Size Standards of the Federal Acquisition Regulation (FAR) for information on calculating your annual average gross revenue.

### **PROPOSAL PREPARATION**

Refer to Attachment 2, Proposal Evaluation and Proposal Preparation Instructions, for related information. This Attachment contains detailed and specific instructions on what must be included

in the proposal. It is extremely important to note that Attachment 1, the Statement of Work, and Attachment 2 must be used together. Attachment 1 contains the technical requirements and Attachment 2 describes how an Offeror must respond to those technical requirements. In addition, Attachment 2 also includes how an Offeror must respond in its proposal to business and pricing requirements of this solicitation.

### **EVALUATION**

Refer to Attachment 2, Proposal Evaluation and Proposal Preparation Instructions, for related information. Part 1 of this Attachment describes in detail how the University will evaluate the proposals received in response to this solicitation.

### **SELECTION OF AWARDEE**

Refer to Attachment 2, Proposal Evaluation and Proposal Preparation Instructions, for related information. Specifically, Part 1.4 describes how the University will make its selection.

### **OFFERORS' QUESTIONS**

The University will respond to questions submitted in writing to the University Procurement Representative on or before May 13, 2004. Questions submitted after this date may not be answered. Questions shall be submitted by e-mail. Answers to questions that are germane to the interpretation of the University's requirements will be issued to all Offerors in writing. Please direct questions to the University Procurement Representative, Brandt Esser, by email at [esser3@llnl.gov](mailto:esser3@llnl.gov).

### **SUBMITTAL OF PROPOSALS**

Proposals are due to the University Procurement Representative on Wednesday, May 19, 2004, not later than 4:00 p.m., Pacific Time. Acceptance of late proposals will be at the sole discretion of the University. Facsimile proposals are not acceptable. The University reserves the right to reject any and all proposals, to waive any minor irregularities in any proposal, or to cancel this RFP at any time prior to award without cost to the University. This RFP does not include provisions for the direct reimbursement of proposal preparation costs.

The Offeror shall e-mail a proposal to [esser3@llnl.gov](mailto:esser3@llnl.gov) or deliver the original proposal to one of the following addresses:

#### **Address for Commercial Courier**

*(Not For Hand Delivery)*

University of California  
Lawrence Livermore National Laboratory  
Attention: Brandt Esser  
Mail Code L-550  
RFP: B539724  
7000 East Avenue  
Livermore, CA 94550

#### **Address for Mailing**

University of California  
Lawrence Livermore National Laboratory  
Attention: Brandt Esser  
Mail Code L-550  
RFP: B539724  
P.O. Box 5012  
Livermore, CA 94551

**Proprietary Data**

The University prefers not to receive proprietary data. If proprietary data is included in a proposal, it must be marked "Proprietary." The University will exercise its best effort to avoid disclosure of proprietary data.

**ENCLOSURES**

The following enclosures are provided and need not be returned with the proposal:

Attachment 1, Statement of Work for the Open Source Parallel Performance Measurement Package  
Attachment 2, Proposal Evaluation and Proposal Preparation Instructions  
Sample Subcontract  
Model Small Business Subcontracting Plan

The Offeror shall complete the following enclosure and submit it with the proposal.

Representations and Certifications

Sincerely,

Brandt Esser  
Senior Contract Administrator

Enclosures: As Noted